# Portfolio Template

[Your Name]

[Your Contact Information]

1. **Personal statement:** *A brief introduction about yourselves, your academic background and motivation for pursuing a particular field of study*
2. **Projects and Assignments:**

* Academic projects: Showcase any relevant class projects, detailing the challenges faced and the solutions implemented.
* Personal projects:If applicable, students can include independent projects or initiatives they have undertaken.

1. **Skills Inventory:** A list or chart highlighting the candidate's key skills and proficiency levels in each.

*Communication*

*Teamwork*

*Adaptability*

*Problem-solving*

*[Add any other relevant soft skills]*

*Technical Skills:*

*[List technical skills acquired]*

1. **Industry research**: Include a summary of the industry you aspire to work in, demonstrating an understanding of current trends and challenges.
2. **Career Goals and Aspirations:** Short-term and long-term goals: Outline your career objectives for the next 5-10 years.
3. **Professional Development:** Documentation of any relevant workshops, training, or courses undertaken to enhance skills and knowledge.
4. **Resume:** A concise summary of the candidate's work experience, education, skills, and relevant achievements. Even without work experience, focus on transferable skills gained through academic and non-academic pursuits.
5. **Transcripts and Educational Credentials:** Copies of academic transcripts, diplomas, and certificates to verify educational achievements.
6. **Online Presence:** Links to the candidate's professional social media profiles, personal website, or portfolio website.
7. **References:** Contact information for professional references who can vouch for the candidate's qualifications and work ethic